

BERKLEY HISTORICAL COMMITTEE MEETING MINUTES

Tuesday, May 9, 2023

Present: S. Richardson (Chairperson), J. Tong (Vice-Chairperson), W. Mathis (Treasurer/non-voting), D. Carlson (Secretary), G. Rubright, M.C. Mueller, D. Callihan, S. Hansen, K. Schmeling, D. Bennoune, R. Patterson, S. Patterson, K. Grimm

Absent: K. Scharra-Eraqi, J. Cauley, City Council Liaison S. Baker

1. The meeting was called to order by S. Richardson at 7:02 pm. The recent Committee membership certifications of D. Bennoune and S. Patterson were acknowledged. R. Patterson encouraged Committee members with renewals coming up in July (S. Richardson, J. Tong, M.C. Mueller, G. Rubright) to take action soon. S. Richardson called for additions to the agenda. None were put forth. S. Hansen made a motion to approve the meeting's agenda. R. Patterson seconded the motion. The motion passed unanimously without discussion. No citizen comments were made.
2. No City Council Liaison report was made on account of S. Baker's absence.
3. S. Richardson called for possible corrections to the minutes for the April 11th, 2023 meeting of the Committee. S. Richardson asked that S. Hansen's birthday be added to those acknowledged in bullet point #17. S. D. Carlson stated his intention to make the correction. S. Hansen made a motion to approve the amended minutes of the April 11th, 2023 meeting of the Berkley Historical Committee. G. Rubright seconded the motion. The motion passed unanimously without further discussion.
4. **Treasurer's Report:** Treasurer W. Mathis reported a prior balance of \$15,084.86. Expenditures and income are enumerated below:

a. Expenditures:	Credit Card Fees.....	\$39.64
	D. Callihan reimbursement for cruise drawing.....	\$75.00
	<u>S. Patterson reimbursement for building supplies...</u>	<u>\$191.28</u>
	TOTAL	\$305.92

b. Income:	<u>Berkley Public Library sales.....</u>	<u>\$1.00</u>
	TOTAL	\$1.00

\$14,779.94 was reported as the month ending balance.

5. There was some discussion of the credit card fee, as most Committee members assumed that we'd seen the last of them. S. Richardson and S. Baker stated their intention to look further into it, and R, Patterson stated her intention to ask her contact in the City's finance department about it.

6. **Curator's Report:** J. Tong reported on a couple of matters:
 - a. 350 "Berkley Turns 100!" fridge magnets have been purchased for sale at the Museum. M.C. Mueller recommended adding centennial dates to subsequent reprints if possible.
 - b. A new exhibit featuring works created by members of a local ceramic painting club is now on display at the Museum.
 - c. The Berkley 100th Anniversary catalog is completed and will be distributed via U.S. Mail and other outlets in the coming months.

7. **Gifts to the Museum:** J. Tong reported four recent gifts to the Museum: a collection of hand painted porcelain created by a local group, the original Pattengill School phone booth, a 1970s Berkley High School band jacket and a poster-sized, stylized map of the cities of Oak Park and Berkley featuring numerous area businesses. D. Carlson stated his intention to send "thank you" letters to the donors. S. Hansen made a motion to officially accept the donations. K. Grimm seconded the motion. The motion passed unanimously without further discussion.

8. S. Hansen made a motion that J. Tong be reimbursed \$75.00 for recent Museum acquisitions purchased with his own money. K. Grimm seconded the motion. The motion passed unanimously without further discussion.

9. S. Richardson called for volunteers for the upcoming Berkley Days “Road Rally”, the Rogers School student visits to the Museum, and the Berkley Art Bash. Sign-up sheets were passed around.

10. **Historical Markers:** D. Callihan announced an Angell School Historical Marker unveiling ceremony to take place at the school in conjunction with an ice cream social on May 19th at 6pm. D. Carlson reaffirmed Saturday, July 15th as the tentative Village Hall Historical Marker unveiling ceremony date, contingent upon the June delivery of the actual marker, which is expected but not guaranteed. It will take place on the same day as the Berkley Chalk Art Festival and the Time Capsule “burial/embedding”. D. Callihan and D. Carlson stated their intention to work on a commemorative magnet reproduction of the marker, to be distributed to the public on the day of these events.

11. **“Berkley Home” plaques:** R. Patterson passed around her finalized plaque ordering advertisement and plaque ordering form. There was a general Committee-wide approval of the designs.

12. **Time Capsule:** J. Tong further developed the Time Capsule “embedding” concept with a suggestion that it be incorporated into a windowed display within the Village Hall building, using tempered glass. The concept will be further investigated.

13. **Smocks/Uniforms/Museum Patch:** S. Richardson & M.C. continue to work on it. Tabled until next meeting.

14. **Berkley Kit Home Tour:** D. Carlson reported few developments in the Kit Home Tour plan. J. Tong moved that the Committee expend \$250 on a full page ad for our new commemorative “Berkley Home” plaques, to be placed in the Kit Home Tour catalog. K. Grimm seconded the motion. The motion passed unanimously without further discussion.

15. **Roseland Park Cemetery Tour:** Tabled for further discussion at the next meeting.

- 16. Berkley Theater anniversary event:** S. Richardson announced an upcoming fall screening of “Butch Cassidy & The Sundance Kid” at the Redford Theater, commemorating the 30th anniversary of the Berkley Theater’s closing. An analogous exhibit with popcorn at the Museum around the same time was suggested. R. Patterson stated her intention to inquire about the availability of the popcorn popping machine in the Public Safety Building’s upstairs conference room. The Redford event is contingent upon the Committee’s approval and willingness to provide volunteer effort. Further details to be discussed at the next Committee meeting.
- 17.** S. Richardson reported Tuesday, June 13th as the date of the next Committee meeting. The Museum shift sign-up calendar was passed around.
- 18.** S. Hansen made a motion to adjourn the meeting at approximately 8:25 pm. M.C. Mueller seconded the motion. The motion passed unanimously without discussion.